



Deakon Pty Ltd.  
Level 23 HWT Tower, 40 City Road  
Southgate, Victoria 3006  
Australia

Telephone 1800 332 566  
Facsimile 03 9372 8355

Website www.deakon.com.au

ABN # 52 367 906 730  
ACN # 115 246 967

## PUBLIC ACCESS WORKSHOP - REGISTRATION FORM (Melbourne)

### STEP 1

#### Fill in Your Company's General Contact Details

Company Name

Street Address

Suburb

State  Post Code

Mailing Address

### STEP 2

#### Provide a Central Contact Person for Administrative Purposes

Salutation Mr  Ms  Mrs  Miss  Other

Given Name(s)

Surname

Job Title

Telephone

Facsimile

Mobile

Email Address

#### Office Use Only

Date Received  /  /  Payment Approved  Delegates

Course Code  B  2  B  S  3  0  A  -  B  2  B  S  3  0  A

Location Melbourne  Sydney  Brisbane

Start  /  /  Confirmed  Waitlisted

**STEP 3****Choose Your Preferred Workshop, Starting Date, Time & Location**Fear- The Art of Selling<sup>®</sup> (Melbourne Course)

Start / End Date	Location	Times	Course	Status
05.03.20	Melbourne	08.30 - 12.00	Unit 1	Available
12.03.20	Melbourne	08.30 - 12.00	Unit 2	Available
19.03.20	Melbourne	08.30 - 12.00	Unit 3	Available
26.03.20	Melbourne	08.30 - 12.00	Unit 4	Available
16.04.20	Melbourne	08.30 - 12.00	Unit 5	Available
23.04.20	Melbourne	08.30 - 12.00	Unit 6	Available
30.04.20	Melbourne	08.30 - 12.00	Unit 7	Available
07.05.20	Melbourne	08.30 - 12.00	Unit 8	Available

  
  
  
  
  
  
  

**or**

Start / End Date	Location	Times	Course	Status
05.03.20	Melbourne	13.00 - 16.30	Unit 1	Available
12.03.20	Melbourne	13.00 - 16.30	Unit 2	Available
19.03.20	Melbourne	13.00 - 16.30	Unit 3	Available
26.03.20	Melbourne	13.00 - 16.30	Unit 4	Available
16.04.20	Melbourne	13.00 - 16.30	Unit 5	Available
23.04.20	Melbourne	13.00 - 16.30	Unit 6	Available
30.04.20	Melbourne	13.00 - 16.30	Unit 7	Available
07.05.20	Melbourne	13.00 - 16.30	Unit 8	Available



**STEP 5**

**Calculate Your Total Investment By Choosing Option A or B**

**Fear - The Art of Selling®**

	\$3,530.00	<input type="checkbox"/> A	
	\$3,177.00	<input type="checkbox"/> B	10% Early bird Discount
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="checkbox"/>	
<b>Option A or B</b>	<input style="width: 100%;" type="text"/>		
<b>Number of Participants Attending</b>	<input style="width: 100%;" type="text"/>	<input checked="" type="checkbox"/> X	
<b>Sub Total</b>	<input style="width: 100%;" type="text"/>		
<b>Add 10% GST</b>	<input style="width: 100%;" type="text"/>	<input type="checkbox"/> +	
<b>Total</b>	<input style="width: 100%;" type="text"/>	<input type="checkbox"/> Inc. GST	

**STEP 6**

**Select a Payment Method, Credit Card, Cheque or Invoice**

VISA       MasterCard       AMEX   
 Cheque   
 Invoice       Order Number       EFT

If paying by credit card, the following cardholder information is required:

Card Number    Visa / MC  
   AMEX

Cardholder Name

Expiry Date  /

Signature

---

**Office Use Only**

**STEP 7**

**If You Agree To The Following, Please Sign To Show Your Acceptance**

**General Terms & Conditions**

**Fees**

Your investment for the full programme of eight (8) 1/2 day units, Fear – The Art of Selling ® is \$3,530.00 Ex. GST per participant excluding the Earlybird discount. All training material including Participant Notes & Workbooks is provided.

**Earlybird Discounts**

A 10% discount off the full programme fee is applicable by booking three (3) or more weeks prior to your chosen workshop's commencement date.

**Credit Card Payments**

A credit card surcharge of 2.5% applies for payments made by VISA or MasterCard and 3% for AMEX.

**Tax Invoice**

A GST compliant Tax Invoice in PDF format will be issued via email after payment has been received in full.

**Registration**

For a participant's registration to be valid, Deakon must receive payment in full prior to your chosen workshop's commencement date. Unless prior approval has been granted by a Deakon representative, Deakon will refuse workshop entry to any individual whose registration fee has not been paid in full.

**Late Payment**

Deakon Pty Ltd will reissue a revised invoice if a debtor fails to pay their invoice in full within ninety days from date of issue. Any previously applied Earlybird discounts will be removed from the original invoice and an additional admission fee equal to twenty percent of the total invoice value will be added to cover third party debt collection fees.

**Cancellation Policy**

Deakon understands that circumstances may arise requiring a registrant to cancel and / or wish to reschedule his or her workshop registration. If a cancellation request is made at least twenty-one (21) days before the workshop commencement date, a full refund will be given and within three weeks or less, but more than one week, a cancellation penalty of 50% of the full registration fee will apply.

Unfortunately, if the registration is cancelled less than 7 days before the workshop commencement date, no refund will be given. Under no circumstances shall a full or partial refund be given once a workshop has commenced.

A registrant may also either reschedule his or her workshop registration, or send a workshop substitute to the originally scheduled workshop with prior written notice to Deakon. If a workshop registrant is a "no show" on the day of the workshop, Deakon will not honour any requests to reschedule the registration.

Deakon will make every effort not to cancel or postpone any workshops, however if cancellation or postponement is necessary for any reason, registrants will be notified no less than 7 days prior to the workshop commencement date by phone, facsimile or email. Registrants may choose either to apply their registration fee to a future workshop or request a full refund.

All workshop cancellations must be made in writing and sent to Deakon Pty Ltd, Level 23 HWT Tower, 40 City Road Southgate, Vic. 3006, faxed to (03) 9372 8355 or emailed to [training@deakon.com.au](mailto:training@deakon.com.au)

Deakon is not responsible for travel or any other expenses incurred by registrants in the event of a cancellation.

**Validity**

These Terms & Conditions are effective from 15th December 2019.

I agree to and accept the above Terms & Conditions in full:

Name

Job Title

Signature  Date   /   /

**STEP 8****Return Registration Form**

Fax

Fax your completed and signed registration form with your credit card details (only) to **03 9372 8355**.



Mail

Mail your completed and signed registration form with your credit card details to Deakon Pty Ltd. Level 23 HWT Tower, 40 City Road Southgate, Victoria 3006.

or

Mail your completed and signed registration form to Deakon Pty Ltd. Level 23 HWT Tower, 40 City Road Southgate, Victoria 3006 with a cheque made payable to Deakon Pty Ltd.



Email

Email your completed and signed registration in PDF format with your credit card details (only) to **training@deakon.com.au**



Invoice

Fax, Mail or Email your completed and signed registration form with the Invoice box ticked  and "Order Number" clearly stated.

**IMPORTANT**

Once we receive your completed registration form along with full payment, Deakon will send a confirmation booking message via email.

You will receive an additional email outlining the course agenda along with venue and parking details a minimum of two (2) week prior to the commencement of the workshop.

If you have any questions, please feel free to contact us on **1800 DEAKON**.

**Thankyou for your valued business!**

[www.deakon.com.au](http://www.deakon.com.au)